

Adventure Employment Application Form

Date _____

Personal Information

Full Name _____ SS # _____ Telephone # _____
Address _____ City, State _____ Zip _____

Employment Desired

Position/s applying for: 1. _____ 2. _____

Date you can begin: _____ Hourly wage desired _____

Are you currently employed? Yes No

If yes, may we contact employer? Yes No

Employment Sought: Full Time Part Time

Please list days and hours you are willing to work

All positions require a current clean New Hampshire Driving License;

You will be asked to provide a copy of your driving record at your expense.

Do you have a clean Driving License Yes No License # _____

Can you, at the time of employment, submit verification of your legal right to work in the United States? Yes No

Education

High School _____ Location _____ Graduate? Yes No

College _____ Location _____ Graduate? Yes No

Major _____

College _____ Location _____ Graduate? Yes No

Major _____

Trade/Business/Graduate School _____ Location _____

Graduate? Yes No

Major _____

Please Answer

Why are you interested in becoming an employee with Adventure? _____

Where did you get the information about the position? _____

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Employment History — *list most recent first*

Company Name _____ Supervisor _____ Last Position _____
 Address _____ Telephone No. _____ Responsibilities _____

 City, State, Zip _____ Dates of Employment _____
 Reason for Leaving _____

Company Name _____ Supervisor _____ Last Position _____
 Address _____ Telephone No. _____ Responsibilities _____

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 Address _____ Telephone No. _____ Responsibilities _____

References — list 3 individuals [not related to you] who are familiar with your work-related skills

Name	Name of Company	Company Address	Telephone No.	Years Acquainted

Have you ever been convicted of a crime? Yes..... No.... If so, when, where, and what was the outcome of the case.

Employment Policies and Release Form

There are a number of Adventure policies that an applicant needs to know about and agree to before being employed. There also are a number of activities that Adventure may want to investigate as part of the procedure of the appropriate background information on an applicant. The purpose of this document is to present these policies and investigative activities to the applicant to ensure that they are understood and agreed to at the time the application is submitted.

We, therefore, ask that you please read, complete, and sign this form before you complete the Application for Employment.

Policies

Among the policies that have been adopted at Adventure are the following that we believe are important for an applicant to know in advance of employment. These are listed below. Your signature on this Release Form indicates that you have read, understand, and would agree to operate under these policies if employed at Adventure

1. This firm is an equal employment opportunity employer and does not discriminate because of age, sex, race, color, national origin, disability, or religious preference.
2. Adventure is a drug free-workplace. To ensure worker safety and integrity of the workplace, Adventure prohibits the illegal manufacture, possession, distribution or use of controlled substances or alcohol in the workplace by its employees. Offers of employment, therefore, may be conditioned on a physical examination, including a drug and alcohol screening. Full compliance with the DOT regarding Drug and Alcohol testing and physical exam will be adhered to.
3. Smoking is not permitted inside the building or in any vehicles. For the safety and health of its employees Adventure is committed to smoke-free building and vehicles.
4. Your signature on this Release Form indicates that you understand and agree that if employed, that employment is for no definite period, and may, regardless of the date of payment of your wages and salary, be terminated at any time without previous notice
5. An offer of employment must originate from an owner at Adventure Limousine Inc.

Background Review Activities

Adventure may conduct the following investigative activities as part of the background review of prospective employees. Your signature on this Release Form indicates you understand these activities and you authorize them to be performed with the conditions specified as listed below.

1. You obtain a Motor Vehicle Record report at your expense. You also give Adventure permission at their expense to obtain yearly Drivers Records. Our insurance company may also obtain a report through its sources. If the position you are applying for involves driving a motor vehicle, it is imperative that a good driving record exists.
2. You also authorize and request any and all of your former employers to furnish any and all information regarding your job performance. You agree to hold your former employers and their agents harmless from all liability that could relate in any way to the disclosure of private information or an assessment or opinion of your suitability for employment.
3. You understand that an offer of employment must originate from an owner at Adventure Limousine.

4. In closing, we ask that you read [and complete where needed] the remaining two [2] statements and that your signature on this Release From indicates you understand each.
1. I have read and understand the job description and I can perform the duties of the Job of:

 2. I understand that misrepresentation or omission of facts herein is cause for termination, if employed.
 3. I have read and understand the attached application and have answered all portions of the application truthfully and correctly with no omissions.
 4. I understand that a security camera is in constant operation in the Taxi Cab, recording everything that happens inside and outside of the vehicle.

Signature

Date



Adventure Limousine and Transportation
63 Emerald Street PMB 411
Keene, New Hampshire 03431
603-357-2933

***All Applications must be brought - in person to our Adventure Office,
Located at 755 Monadnock Highway, Swanzey, NH 03446.***

